



# NINE ACRES COMMUNITY PRIMARY SCHOOL

South View, Newport, Isle of Wight, PO30 1QP  
www.nineacrespri.iow.sch.uk 01983 522984  
Headteacher: Mrs E. Dyer BA Hons QTS, NPQH

Team Work Respect Aspiration Perseverance Caring Creativity Citizenship Courage Independence

***'Striving for Excellence'***

18<sup>th</sup> November 2019

Dear Parents,

We have arranged a visit to the Lord Louis library for the children to collect their free 'time to read' pack and to allow the children to see the wide range of books available to borrow. The children will be visiting the library on Thursday 28<sup>th</sup> November. We will be leaving school at 9.30am and returning for 11.30am.

During the visit the children will have the opportunity to join the library and choose a book to borrow. If you would like your child to join the library please fill in the attached form and return to school by **Monday 25<sup>th</sup> November**. If your child is already a member of the library, please send in their library card on the day of the visit.

The children will need to wear school uniform as normal and please ensure they have a waterproof coat. We will require parent helpers on the day, so if you are able to help, please indicate on the slip below and return to the school office by **Monday 25<sup>th</sup> November**.

Thank you for your continued support. If you have any questions please see us.

Mrs Shaw, Mrs White and Miss Perumall

Child's name.....Class.....

Please tick as appropriate:

I WILL be able to help with the walk to the Library. ☐

I WILL NOT be able to help with the walk to the Library. ☐

Signed .....Date.....





Dear Parent's or Carer's,

Your child is going to visit your local library. Many children are very excited by all the books in the library and are keen to get their own library ticket and start borrowing. Joining the library can really encourage children to enjoy reading, which helps improve their achievement at school. However, we are not able to give children their own library card without your consent.

### **What can they do when they have a library card?**

Children can borrow books for free. They can borrow DVDs and videos (subject to age restrictions) for a small charge. They can use the computers too, but you will need to sign a separate consent form.

They can also take part in the **Summer Reading Challenge** during the holidays. Children who read six books—*any* six library books—in the summer holidays get a medal. Research has shown that this challenge really helps improve a child's reading levels and helps them achieve at school.

### **Will it cost me money?**

It is free to join the library. It is free to borrow books. There are **no fines** on children's books, so your child won't be charged if you forget to bring the books back on time. You will, however, be charged the cost of postage if we have to send you a reminder letter. (Ask in your library if you would rather get reminders via email, which is free.)

### **What about bringing books back?**

Children get books for **three weeks**. Books can be returned to any library on the Isle of Wight, not just the one they were borrowed from. If you can't make it to the library on time, books can be renewed over the phone, over the internet, or in person.

If you would like your child to get a library card, please fill in this form. If your child already has a library card for any Isle of Wight library, you won't need to do this, but your child will need to have the card with them on the day of the visit if you want them to have the chance to borrow books.

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### **I would like my child to join their local library (please use capital letters)**

Name of Child: \_\_\_\_\_

Gender: \_\_\_\_\_ Child's Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Post Code: \_\_\_\_\_ Phone number: \_\_\_\_\_

Parent / Carer's name: Mr/Miss/Ms/Mrs \_\_\_\_\_

Parent / Carer's Signature: \_\_\_\_\_

If you (the adult) already have a library card, it would be helpful if you write your library card number here. Don't worry if you can't find it, though!

## PRIVACY NOTICE

### Using your personal information

The personal information which you supply enables Isle of Wight Council to fulfil its statutory role of providing public library services to Island residents through library membership..

Membership will allow you to:-

- Borrow books and other materials
- Use the Library Service's online resources
- Use the Library Service's public computers

The information you supply us will enable library staff and trained volunteers to:-

- Contact you solely about library matters
- Check that your age entitles you to hire out age-rated DVDs
- Keep track on who has borrowed library materials
- Ensure that nobody borrows library materials in your name
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### Sharing or transferring data

We will not disclose any of your information to any other organisation except to help prevent fraud or if required to do so by law.

### Retention period

Your personal details will only be held as long as is needed for your library membership to be active, and your account will be removed from our database if your membership is inactive for over 3 years, assuming there are no outstanding charges or loans.

### Right to erasure

You have the right to have your data erased from our database at any time, again assuming there are no outstanding charges or loans..

### Further details

The council's Data Protection Officer is Helen Miles and can be contacted by email to [dpo@iow.gov.uk](mailto:dpo@iow.gov.uk) or by letter to County Hall, High Street, Newport, IW PO30 1UD.

For further details on how your information is used; how we maintain the security of your information; and your rights, including how to access information we hold on you, and how to complain if you have any concerns about how your personal details are processed, please visit [www.iwight.com](http://www.iwight.com) or email [dpo@iow.gov.uk](mailto:dpo@iow.gov.uk)